

Sandbrook Short Term Assessment Unit.

Coproduction meeting – 14th March 2024. 1pm – 3pm.

The purpose of this meeting was to look at:

- Potential name of building.
- Draft of the service specification – what we will ask the provider to do.
- Training planning for those involved in the commissioning of the care and support services.

Updates:

All the updates will go onto the [STAU webpages on Sefton Council's Website](#).

Yesterday (13th March 24) was the formal groundbreaking service. Members from this group were involved and joined by

- Riverside.
- Homes England.
- Cllr Cummins.
- Phil Porter (Chief Executive Sefton Council).
- Jez Hunt (LD and Autism Social Work Team manager).

Steven has shared a computer design image of the site. This will be put on the website.

Changes to members of this group:

- Sue Swinchin has replaced Annette Edmundson.
- Geraldine O'Carroll NHS has left.
- Sonya Wall – Sefton Council Transitions Coordinator has left.

There are people who need to be added into this group. They will be invited to the next and future meetings. This includes:

- Will Mullen who would like to be involved.
- Alex Cookson and Sofia Fashioni Merseycare.
- Mental Health services.

Proposals for names of the building.

Guest: Jackie McKenna Highways and Public Protection.

Jackie's job is the street name and number officer. This is a statutory position that ensure naming and numbering of buildings is done correctly across the Country. It is important that addresses are created in the right way to avoid any confusion by those needing to use them.

After a building is approved for planning permission it is given a property refence and agreed road / building name.

There have been suggestions from members of the group of names for the building. These were discussed and we did not want a person's name.

We wanted something easy to say, spell and understand.

There are strict rules and criteria about what buildings are named. Recently there have been problems with roads and buildings being named after individuals from history. Names and addresses have had to be changed due to using the individuals no longer being suitable.

There is a rule that buildings or roads cannot be named after individuals who are still alive or have been dead less than 50 -100 years.

The area that the short term assessment unit is part of includes the extra care house facility and affordable homes.

The roads that these building sits are called Loganberry Way and Rubus Close. This means prickly roses.

The area has roads related to the plants and landscape of the area.

- Staveley Road - wood or clearing where staves are got.
- Briar Road - a number of prickly scrambling shrubs, especially a wild rose.
- Sandbrook - a sandy stream or sandy brook.
- Orchard Lane.
- Meadow Lane.

The group discussed what the building could be called. We decided on avoiding using the words unit, centre, house.

We suggested 'view.'

We discussed the area and made suggestions that may be more literal. If it called 'view' we need to be able to see it.

- Meadow. (if not being used by extra care).
- Oak.
- Field.
- Brook.
- Moss.
- Tree.
- Mere.
- Heath.
- Willow.
- Types of trees outside – we don't know. Michaela will find out.

We will share these ideas with the group and ask for any other suggestions. We need to have a name decided soon for it to be registered.

Service Specification.

We put the 1st draft of the service specification on the screen. We looked at the structure and the headings of the document.

Jacqueline has done an excellent job in putting in what we have discussed and agreed in these meetings. We need to cross check all the previous notes and emails to make sure we have not missed anything.

We will continue to look at the service specification to make sure everything we want the provider to do is in there. This will make it a long document, but it will be clear about the expectations.

ACTION: Steven will check if we can share this document via email.

ACTION: Jayne will check previous meeting notes to cross reference.

ACTION: There are notes in the document for consideration by this group that we will work through over the next few meetings.

ACTION: Bring paper copies of each section we will be focussing on to write on.

We did not have time left to discuss everything so we will continue when we meet again.

Next Meeting.

Date of next meetings - These meetings will be in person in Bootle Town Hall and on Zoom all 1pm – 3pm.

- 1st May 2024.
- 26th June 2024.
- 13th August 2024.
- 23rd September 2024.
- 13th November 2024.